



# RETIREMENT CONCEPTS is HIRING!

## *General Manager*

**Guildford Seniors Village is looking for a General Manager! A rewarding career is waiting for you at Retirement Concepts.**

### **About Us**

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At Retirement Concepts and West Coast Seniors Housing Management we see our communities as a family and we are equally committed to our residents and our staff. We provide an engaging work environment and treat each other with respect and dignity. We invest in the growth and development of our teams to actively participate in the creation of memories and moments that matter to our residents.

### **A Day in a Life of a General Manager**

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Reporting to the Director, the General Manager (GM) is accountable for managing and providing leadership for assigned site-based operations to ensure optimal quality of care and customer service satisfaction through implementation of regional and clinical policies and Community Engagement Strategy.

The GM oversees the operational and administrative activities in an effective and efficient manner to ensure clinical operations are delivered immaculately. The GM will also be accountable for the site's operating budget and adherence to the Direct Care Hour (DCH), as well as participation in marketing initiatives to meet the occupancy target.

### **Your Responsibilities**

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- **Leads self:** becomes a role model for the team, pursues self-growth, possess self-awareness, and accountable towards own performance and decisions.
- **Engages others:** creates an engaging and positive team environment, fosters effective communication, and supportive of team member's personal and professional goals.
- **Achieves results:** Sets direction, aligns decisions with vision, values and evidence, implements decision effectively, assesses and evaluates results.
- **Develops coalitions:** Builds partnerships and networks, commits to customer satisfaction, mobilizes knowledge throughout the organization, and navigates socio-political environment.

# RETIREMENT CONCEPTS IS HIRING!

## General Manager

- **Systems transformation:** Demonstrates critical thinking, encourages and supports innovation, future-oriented, contributes to change to continuously improve.

## What You Bring to The Role

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1. Completion of undergraduate degree in health sciences or related field, plus 7 (seven) years' recent related experience, including two (2) years in leadership role; or an equivalent combination of education, training and experience.
2. All successful applicants must pass the vulnerable sector Criminal Record Check applicable to Provincial guidelines.
3. Knowledge of Residential Care Licensing Act and Occupational Health and Safety with ability to plan, organize, and direct the community's operations.
4. Innovative, creative thinker, and multitasker
5. Customer service oriented and understanding of the needs of seniors

## What Retirement Concepts Offers You

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1. Competitive compensation with annual bonus
2. Benefits from start of employment
3. RRSP matching
4. Team building events
5. Vacation and flex days

## Apply Today!

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To apply, please visit our [Career Page](#). If you have any issues with submitting your resume, please email our Recruitment team directly at [recruitment@retirementconcepts.com](mailto:recruitment@retirementconcepts.com).

We thank you for your interest for a career with Retirement Concepts. Only those selected for an interview will be contacted.