

Director of Recreation

Job Description

Reporting to the Executive Director the Director of Recreation is accountable for all aspects of the Recreation Department, including the management of staff and volunteers.

In this role you will be focused on:

- Assessing residents' needs and developing programs to meet these needs
- Achieving Resident Satisfaction Survey targets
- Evaluating and improving recreation programs
- Facilitating various programs and events for residents
- Living our values and ensuring others on your team do to
- Grow and evaluate an active volunteer program to support residence needs
- Ensure policies, procedures, processes and systems are in place and being monitored.
- Create a newsletter and recreation calendar to promote programs and engage residents.

QUALIFICATIONS:

- Degree in Therapeutic Recreation is preferred. Consideration given to diploma or degree from a recognized institution in the field of recreation/activation, wellness, gerontology, kinesiology or a related field
- Certifications or training in gerontology, senior's fitness, Dementia/Alzheimer's, wellness interventions
- A minimum of two years experience Recreation in a residential geriatric setting.
- Current Basic CPR / First Aid qualifications.
- Current class 4 BC Driver's License as required.
- Must provide a complete and current (within six months) Vulnerable Sector Check (including a Criminal Background Check) or be willing to obtain one.
- Better than average computer skills and knowledge of Microsoft Office Suite applications

Salary to be negotiated commensurate on experience. Full benefits and pension package.