

## Active Living Manager

**Full-time, comprehensive benefits package**

**Commitment. Quality. Care. Respect.** PARC Retirement Living is an award-winning developer and operator of purpose-built, independent senior living communities. We're looking for caring and genuine people who are passionate about service excellence and are driven to make a meaningful difference in the lives of seniors.

We are looking for a motivated, energetic and enthusiastic **Active Living Manager** to assist with the open of our new community in **White Rock – Oceana PARC**. As the Active Living Manager, you will work closely with the management team to promote IL+ as we open our biggest community yet!

### **Active Living Manager Responsibilities:**

- Develop and offer a wide variety of holistic recreational programs in line with our IL+ initiative for our residents to support their emotional, physical, social and spiritual wellbeing;
- Coordinate and lead resident outings and facilitate resident activities;
- Coordinate a volunteer program, schedule and manage employees and volunteers;
- Report to Assistant General Manager and prepare departmental budget and reports;
- Additional duties during pre-open, including but are not limited to: Recruiting, hiring and orienting team members, community outreach, organizing special events and entertainers and working in tandem with all managers to ensure a seamless opening experience for residents and employees.

### **Active Living Manager Skills and Experience:**

- Successful completion of recreation or therapeutic recreation diploma or degree program;
- Minimum of 4 years' experience in working with seniors in a recreation function;
- Ability to work effectively in a fast-paced, multi-faceted and diverse work environment;
- Effective problem solving and decision-making abilities;
- Empathy for and understanding of the needs of seniors, their families and the professionals engaged in their care;
- Ability to work effectively in a team environment;
- Effective communication skills with the ability to foster strong interpersonal relationships;
- Adaptive to changes in schedules, workloads, and days worked;
- Unrestricted Class 4 Drivers' license, and First Aid Level with CPR required.

### **Perks of the Job:**

- Opportunity to assist with building a new community, employee culture and customer experience;
- Have your voice heard and opinions valued - We Listen;
- Meaningful work, knowing you are making the difference in seniors lives everyday;
- Fun is one of core values! We encourage fun, supportive, team environments;
- Encouraging continuous learning and career development with opportunity for advancement;
- Annual bonuses and competitive benefits plan!

**Live out your passion for people and service excellence. Apply now at [www.parcliving.ca/careers](http://www.parcliving.ca/careers).**

*Thank you for your interest in this exciting opportunity. Please note that only shortlisted candidates will be contacted.*